

County/City: _____

CERTIFICATE OF DISTRICT/CITY ATTORNEY AND PROGRAM DIRECTOR

For the Reporting Period of July 1, 2023, through June 30, 2025, ORS 147.227 states that the Attorney General shall disburse a portion of the moneys from the Criminal Fines and Assessment Account to counties and cities where prosecuting attorneys maintain victims' assistance programs to be used exclusively for the victims' assistance program. To qualify for approval by the Attorney General under this section, a victims' assistance program must:

- (a) Be administered by the district attorney of the county or city attorney of the city;
- (b) Provide services to victims of all crimes;
- (c) Give service priority to victims of serious crimes against persons;
- (d) Collaborate with community-based and government agencies to benefit victims; and
- (e) Provide the following core services to victims of crime:
 - 1. Inform victims, as soon as practicable, of the rights granted to victims under Oregon law;
 - 2. Advocate for victims of serious person crimes as they move through the criminal justice system and advocate, when requested, for all other victims of crime;
 - 3. Involve victims, when practicable or legally required, in the decision-making process in the criminal justice system;
 - 4. Ensure that victims are informed, upon request, of the status of the criminal case involving the victim;
 - 5. Assist victims in preparing and submitting crime victims' compensation program claims to the Department of Justice under ORS 147.005 to 147.367;
 - 6. Assist victims in preparing restitution documentation for purposes of obtaining a restitution order;
 - 7. Prepare victims for court hearings by informing them of the procedures involved;
 - 8. Assist victims with the logistics related to court appearances when practicable and requested;
 - 9. Accompany victims to court hearings when practicable and requested;
 - 10. Encourage and facilitate victims' testimony; and
 - 11. Inform victims of the processes necessary to request the return of property held as evidence.

I hereby certify that the _____ county/city victim program is a qualified program as required by ORS Chapter 147.227 and that the victim program substantially accomplishes the provision of the services listed above under the direction of the District/City Attorney.

I further certify that the attached policies and procedures truthfully and accurately describe the practices and philosophy of the _____ county/city victim program.

I further certify that the _____ county/city victim program will continue in operation for the fiscal year ending June 30, 2025 (OAR 137-078-0010 (2)(a)).

District/City Attorney

Date

Program Director

Date

Person Reporting

Date

**if not the Program Director*